

Standard Work Instructions Completing Online Safety and Regulatory Compliance

Designated non-employees or volunteers working at an Akron Children's facility or providing services on behalf of Akron Children's who do not require access to the Electronic Medical Record (EMR) will access online training via a website. This includes, but is not limited to, individuals in the following roles: Student Observations, Volunteers, and Board Members.

1. Access training at www.akronchildrens.org/safety.
2. Complete Required Courses by viewing all information.
3. Complete the Survey for Safety and Regulatory Compliance.
 - a. Enter Name
 - b. Select Role
 - c. Enter Email
 - d. Enter Badge ID Number, if applicable

If you have any questions, please contact mylearning@akronchildrens.org. Thank you for your dedication to patient and employee safety!

Online Mandatory Education for Non-Employees



If you are a non-employed staff member who requires access to document in the electronic medical record, Epic, you must complete mandatory training through My Learning by Infor. This includes contractors, agency, and students who will actively contribute to the medical record, for example contracted nurses, respiratory therapists or healthcare team members; nursing students or advanced practice nurses; traveling nurses; or rotating residents and interns.

If you require assistance logging into My Learning by Infor, please email mylearning@akronchildrens.org.

If you are a designated non-employee or volunteer working at an Akron Children's facility or providing services on behalf of Akron Children's who does not require access to Epic, use the links below to access the training. Once you view all listed courses, please click on the link below which includes providing your name and other details of your work with Akron Children's to record your completion.

These courses are designed to work best in a web browser on a desktop or laptop computer. Using tablets and cell phones is not recommended for this training and the course may not function properly on those devices.

Required Courses & Completion Survey:

1. Regulatory Compliance and Cybersecurity
2. Environment of Care and Safety
3. Emergency Preparedness
4. Workplace Behavior and Safety
5. Quality, Safety, and Infection Control
6. Completion Survey for Safety and Regulatory Compliance

Akron Children's Hospital Volunteers and Non-Employee Staff

Thank you for completing the Akron Children's Hospital safety and regulatory compliance training! Your dedication to patient and employee safety is greatly appreciated. Please complete the following information so we may keep record of your completion.

* Required

1. Name (first and last, e.g., John Smith) *

Enter your answer

2. Email Address *

Enter your answer

3. Which option best describes your role with Akron Children's Hospital? *

Board Member

Volunteer

Student or Visitor

Other

4. Badge Number (if applicable)