

Cosign/Supervised Practice - Request Cosign of Note Documentation

Objective: Student or other clinician will be able to request cosigning of their Note documentation. The supervising caregiver will go to the *Notes* activity to cosign student documentation

900.3050 Clinical Experience for Student Nurses, Allied Health Occupation Students and Paramedic or EMT Students guides the cosigning of student documentation. Refer to this link for more steps in this workflow.

[Supervised Practice - Workflow to Request and Cosign Documentation](https://cherwelltools.lhs.org/cherwelltools/display/16316)

(<https://cherwelltools.lhs.org/cherwelltools/display/16316>)

From the Notes activity:

1. Within the note, place a checkmark for **Cosign Required**
2. In the **Cosigner** field, enter the supervising caregiver's name
3. Complete the note and click **Sign**
 - If user forgets to request cosign before completing documentation, the note can be **addended** and cosigned requested (repeat steps 1-3)

My Note

Tag

Share w/ Patient

Details

Type:

Service:

Date of Service:

☒ Cosign Required

Cosigner:

☆

B

+

abc

↶

?

+

Insert SmartText

↵

↷

↶↷

↺

↻

🎤

👤

📎

Patient arrived unit...

3

⏸️ Pend

✅ Sign

❌ Cancel

[14178] Legacy Informatics Training Services 12/1/2025